

Clifton Park-Halfmoon Library

Board of Trustees Meeting

SEPTEMBER 15, 2008

Present: Bueno, Curto, Coniglio, Elman, Fennelly, Golden, Hirs, Otto, Robbins, Rodger and Thurston.

Also present were: Alex Gutelius, Kathy Adam, Betty Treffiletti, and Joe Gaug, Attorney.

Absent: None

President Golden opened the Board meeting at 7:23p.m.

The Agenda was accepted as sent by the common consent of those present.

Public Comments: Gary Jordan was present to observe Board proceedings.

Board Comments: None

MINUTES:

One correction to the August minutes: pg. 3 under 'Policy' –Change Date to read: 'Monday, August 28th'. Robbins made the **Motion**, seconded by Fennelly, to accept the August 18th minutes as sent with the date correction on page 3. **Motion** approved unanimously.

TREASURER'S REPORT:

Bueno noted under Receipts: LLSA was down this year due to State cuts. On Disbursements: Bond #1 in the amount of \$104,252.50 is still payable while \$178,541.26 was paid on Bond #2 (to Halfmoon) during August: Bond #2 thus being paid up for the year. The \$35,211.09 paid from Misc. on Construction, was for furniture and new shelving installed. Otto made the **Motion**, seconded by Coniglio, to accept the Treasurer's report for August 2008 and place it on file for audit. **Motion** passed unanimously.

REPORT OF THE FRIENDS:

Kathy Adam reported the following:

1. The Friends had been busy with the 'Get Out the Vote' campaign. The Library Ambassadors have done a really good job helping in this effort on the day of the vote.

2. The Scholastic Book Fair was again a great success, especially in the community service provided by donating books to children who need them.
3. The book sale, on the day of the vote, realized approximately \$500. At 50cents per paperback, this represents a large number of books sold.
4. Only 18 tickets remain for the Chris Bohjalian, local author event at 7p.m. on September 24th.
5. The Scrabble event to be held November 8th will donate all proceeds to the Literacy Volunteers.
6. The regular Friends meeting will be held this Wednesday, Sept. 17, as the local author event occurs on the regular meeting date. The regional Friends meeting will be held here on October 22nd.

DIRECTOR'S REPORT:

Alex Gutelius reported for Claudia Hayes (who was absent) on Technology. The e-mail notification for books, due and reserved, continues to be tested.

Kathy Adam reported the following for Public Service:

1. The summer reading list has been winding down.
2. One new substitute has been hired-Tracy Tosh. Also, Jennifer Anderson has returned.

Gutelius then outlined the following points from her report:

1. Joe Conroy is to be thanked for his analysis of the voting statistics.
2. The elimination of the 25cent charge for reserved books has proven very popular and worked well this summer. Also, the summer reading program was a big success.
3. The '14 day restriction' on renewing new and popular books has been revised to let the patron renew if there are no 'holds' on the item or if there are other copies available.
4. 52 teens logged over 620 volunteer hours this summer season. This has been extremely helpful to the Library.
5. Discussion was held on additional ways to secure the building. Motion detectors were mentioned, but no action was taken on this matter. Because of problems encountered, all ballasts will be replaced.
6. All groups wishing to use the Library parking lot for an event will need to get permission from the Library prior to the time of usage.

COMMITTEES:

FINANCE: The committee was asked to begin working on a new, revised 5-year plan.

LEGISLATIVE:

Thurston thanked everyone who helped in any way in getting the community out to vote.

POLICY:

Elman said that this committee would be working on establishing new library hours for 2009.

PUBLIC INFORMATION & TECHNOLOGY OUTREACH:

Robbins noted that comments made by Joe Conroy were great and very helpful to publicity for the Library.

OLD BUSINESS:

Marilyn Otto announced that she will continue to work on voter demographics on an as-needed basis, even though she is leaving the Board. A question was raised about those who only had PO Box addresses. Otto said that she will continue to track these persons down. She was thanked by the Board for all her very helpful work in identifying those eligible for voting.

NEW BUSINESS:

Rodger asked about the issue of those persons not in the taxable District in Halfmoon who could not take advantage of the new, popular books and AVs of our Library. This issue was brought up by the Halfmoon Supervisor. It was suggested that the Town Supervisor be encouraged to go to the County Board, asking them to enhance Library services so that restrictions could be eliminated. In the meantime, the Legislative Committee will talk to Saratoga while details are worked out. The first step in this process will be to determine if the Saratoga Library is interested in working to alleviate this situation. Gutelius will check with Saratoga to find out if they are.

On October 4th, Bill Connor, Library architect, will conduct guided tours of the Library as part of the Green Buildings Open House program.

Regulations for affidavits and absentee ballots were discussed in relation to communications due to the Town by September 20th.

Golden commented on the number of persons using the Library. This year it was approximately 87% of the 49,000 population. By 2010, the population is anticipated to be 53,000 and by 2020, 59,000 persons. 87% of these amounts would be 46,000 patrons by 2010 and 51,000 patrons by 2020. We should study what this implies for our budget.

Elman then made the **Motion**, seconded by Thurston, to end the Regular Session. As there was no business to transact in an Executive Session, the **Motion** passed unanimously and the meeting concluded at 8:45.